



## MINOR POLICY

Students may apply for a minor in Business Administration or Public Administration. Students may apply only after the first year of study is completed. The application form can be picked up in the Business Administration office. Students must present a minimum GPA of 3.0 in their major, and must obtain the approval of the Chair of their major program and the Chair of the Business Administration Department. Students should apply for a Business Administration minor no later than the completion of their third year of study.

In order to be awarded a minor in Business Administration, students must complete a total of 24 credits in the required courses set forth below, and earn a grade of “C-” or better in each course. In addition to successfully completing all courses, the students must present a cumulative AUCA GPA of 3.0 to receive the minor designation, and also must pass a State Subject Examination.

### **BUSINESS ADMINISTRATION MINOR**

*(Required courses - 24 credits)*

<b><u>MAT103</u></b>	Linear Algebra and Geometry (3 credits)
<b><u>ECO112</u></b>	Intro to Microeconomic Theory (3 credits)
<b><u>ACN212</u></b>	Introduction to Accounting Theory (3 credits) (Prerequisite: ECO112)
<b><u>MNG302</u></b>	Introduction to Management (3 credits)
<b><u>MNG322</u></b>	Organizational Behavior (3 credits) (Prerequisite: MNG 302)
<b><u>FIN402</u></b>	Introduction to Finance (3 credits) (Prerequisite: ECO 112)
<b><u>MRK302</u></b>	Introduction to Marketing (3 credits)

**ONE ELECTIVE COURSE** - Select from the prefixes ACN, BNK, BUS, FIN, MNG, or MRK (3 credits)

## **PUBLIC ADMINISTRATION MINOR**

Includes Foundation Courses (9 credits) and Required Courses (24 Credits)

### **Foundation Pre-requisite Coursework\* (9 credits)**

\*Must be completed prior to beginning the minor

**BUS112** or **ECO112** (Select one)

(ECO112 also fulfills General Education Social Science requirement for non-ECO majors)

**ICP100**, **PSY105** or **SOC105** (Select one)

(may also fulfill General Education Social Science requirement based on major)

**ECL102**, **ECL112** or **ECL113** (Select one)

(fulfills General Education Natural Science requirement)

### **Required Courses (24 credits)**

**PPA160** Introduction to Public Administration (3 credits)

**PPA205** Administrative Law (3 credits)

**PPA364** Organizational Behavior in the Public Sector (3 credits)

**FIN302** Theory and Practice of Public Finance (3 credits)

**PPA464** or **BUS464** Ethics and Public Policy (3 credits)

**9 ELECTIVE BUSINESS ADMINISTRATION COURSE CREDITS** - will be selected with the assistance of a Business Department advisor