

American University of Central Asia
European Studies department
State Exam (defense) policy

The final defense takes place in front of the State Examination Committee. The composition of the State Examination Committee should be agreed by the department.

Before the final defense the secretary of the State Examination Committee submits the copies of the bachelor thesis as well as all other related documents to the head of the State Examination Committee. After that the student takes the floor for the presentation of his/her bachelor thesis. The presentation should last no more than 15 minutes. The usual time allotted for the defense is about 25-30 minutes.

Defense procedure

1. Before the final defense every student should be acquainted with a review written by supervisor and external reviewer to prepare responses to the comments made.
2. Members of the State Examination Committee should be acquainted with a review written by supervisor and external reviewer during the defense procedure.
3. After the student's presentation of his/her bachelor thesis the secretary reads the comments
 - A) Supervisor, and student responses to the comments;
 - B) Reviewer and student responses to the comments.
4. Members of the State Examination Committee ask questions on the content and presentation of the bachelor thesis for in-depth understanding of the research topic of the student. Students should answer all questions.
5. After the time allotted for the defense (25-30 minutes) is terminated, the student leaves the room.
6. Members of the State Examination Committee discuss and put the final grade to every student.
7. The final grade is declared by the Chair of the State Examination Committee in the presence of students and members.
8. In any case on appeal is being held immediately after the defense on the same day.

Approved by the State Examination Committee
May 14, 2013